

11. Sample paper is essential. **Ten Sheets** of sample paper of quoted item should be reached at the undersigned on or before the opening time of tender. Every Tenderer should furnish the qualities of their products such as brightness, cob tensil etc. along with Samples. It is the duty of the tenderer to prove the qualities of their products through a lab report.
12. Samples in cut pieces or in size which are not suitable for conducting lab test will not be Tested & accepted. Rate, Tender No., name of the paper mill should be recorded in sample also. The covers containing the samples shall be appropriately superscribed with the tender number and addressed to **The Managing Director/ Secretary, KREWS, Thiruvananthapuram- 695003.** COVERS RECEIVED LATE WILL NOT BE ACCEPTED.
13. No compromise will be allowed on qualities of products. If GSM or other qualities were found less on the supplied items strict penal action, will be taken against the tenderer including non payment of the delivered items.
14. Online tenders/ bids are to be accompanied with a preliminary agreement executed on a Kerala stamp Paper worth 200/- The scanned copy of the preliminary agreement duly signed by the contractor shall be submitted online. Subsequently the original should be submitted in a separate cover through registered post/ Speed Post or Physically to this Office on or before the date and time of the Tender/ bid. Tenders/ bids received online without scanned copy of the preliminary agreement not submitted and the original in a separate cover registered / speed post or physically subsequently will not be considered and shall be summarily rejected.
15. Each tenders shall remit **Rs.31,000 /-** as Earnest Money Deposit.
16. Rate quoted should be include the **free delivery at Department stores Gramalakshmi Mudralayam, Kalliyoor, Thiruvananthapuram. Unloading charges to be met by GramalakshmiMudralayam.**
17. All rules and regulations of the Tender/bid shall be in accordance with the Store Purchase Manual of the Govt. of Kerala as far as possible. An offer in Hard copy which is not reflected in the BOQ will not be considered at any cost.
18. The Successful tenderer will have to execute and agreement deed in the prescribed format on Kerala stamp Paper worth **Rs. 200/-** for the due fulfillment of the contract after depositing 5% of the contract value as security Deposit.
19. **The undersigned has every right to amend/cancel the full or part of this Tender Notice.**
20. **All disputes are subject to jurisdiction on courts only at Thiruvananthapuram.**

Sd/-  
Secretary